



# City of Arcola

13222 Highway 6 – Arcola, Texas 77583 – Phone: 281.431.0606  
cityofarcolatx.org

NOTICE is hereby given of a Regular Meeting of the City Council and Planning and Zoning Commission of the City of Arcola, County of Fort Bend, State of Texas, to be held on Tuesday, October 8, 2019, at 7:00 p.m. at: Mustang Community Center Meeting Room, 4521 FM 521 Fresno, Texas 77545 for the purpose of considering the following numbered items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

**I. CALL TO ORDER**

**II. INVOCATION AND THE PLEDGE OF ALLEGIANCE**

**III. ROLL CALL:**

Mayor Burton, Council Members Florence Jackson, Evelyn Jones, Greg Abarr, Ebony Sanco, Chloe Sanco

**IV. PUBLIC COMMENTS.**

**GENERAL COMMENTS FROM THE AUDIENCE.**

Citizens who desire to address the City Council with comments of a general nature will be received at this time.

The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

**COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEMS.**

Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular

Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments.

**V. PUBLIC HEARING: None**

**VI. CONSENT AGENDA:**

- A. Approval of Regular Meeting minutes held on August 27, September 10 and September 17, 2019.
- B. Council Input and Discussion – Water and Wastewater Systems – Operator’s Report by John Montgomery, Municipal Operations and Consulting.
- C. Council Input and Discussion--City Engineering report.
  - a. Update and pending projects.
- D. Consideration and Possible Action—POST OAK POINTE Preliminary Plat, being ± 177.0 Acres of Land out of the Manuel Escalero Survey, A-170 City of Arcola, Fort Bend County, Texas and related matters.
- E. Council Input and Discussion—Report by Ricardo Martinez of Martinez Architect.
  - a. City Hall Renovation Update.
- F. Consideration and Possible Action—Designation of Representative and Alternate Houston-Galveston Area Council 2020 General Assembly.

- G. Consideration and Possible Action—Resolution No. 10-08-19; A Resolution of the City Council of the City of Arcola, Texas approving Amended Preliminary Project Plan and Reinvestment Zone Financing Plan for Reinvestment Zone No. 1, City of Arcola, Texas.
- H. Consideration and Possible Action—Ordinance No. 2019-10-08 An Ordinance of the City Council of the City of Arcola Texas approving Arcola Reinvestment Zone Development Plan Agreement between the City of Arcola, Texas, Fort Bend County, Texas, Reinvestment Zone No. 1, City of Arcola, Texas, and Arcola Municipal Management District No. 1.

**VII. NEW BUSINESS:**

- I. Consideration and Possible Action—Acceptance of the engagement of Whitley Penn to perform the annual audit for the Fiscal Year ended September 2019 and related matters.
- J. Consideration and Possible Action—Human Resources Policies and Procedures, including amendment, vacation time and related matters.
- K. Council Input and Discussion—Matters relating to FM 521 traffic issue, including directing traffic during school hours and related matters.
- L. Consideration and Possible Action—Ordinance No. 2019-10-8A An Ordinance of the City Council of the City of Arcola, Texas, Fully Repealing Subchapter C of Chapter 14 of the City’s Code of Ordinances Relating to the Police Department and Replacing it with a Subchapter B of Chapter 14 of the City’s Code of Ordinances; Providing for Severability; Providing for a Penalty; Providing for Repeal and Providing for an Effective Date.
- M. Consideration and Possible Action—Interlocal Project Agreement between Fort Bend County, Texas and the City of Arcola to reconstruct and asphalt overlay various streets within the City of Arcola.
- N. Consideration and Possible Action—Ordinance No. 2019-10-08B; An Ordinance of the City Council of the City of Arcola, Texas, Fully Repealing Sections 2.003 and 2.302 of Chapter 2 of the City’s Code of Ordinances Relating to Administration, including Roles and Responsibilities of the City Administrator, Mayor, and City Council; Providing for Severability; Providing for Repeal and Providing for an effective date.
- O. Consideration and Possible Action—Resolution No. 10-08-19A; A Resolution by the City of Arcola, Texas, Adopting an Administration Manual Relating to Administration; including Roles and Responsibilities of the City Administrator, City Council Members, and Mayor; Providing for Severability and Providing for an effective date.
- P. Council Input and Discussion—Update from the Mayor’s Desk, including matters relating to Special Events and related matters.

**VIII. ADJOURNMENT.**

**IMPORTANT:** (1) Each subject listed above includes discussion, consideration, action, etc. (2) Subjects may be taken up in the order listed or in another order and may be taken up more than once during the meeting. (3) If a quorum is not present, those present may form an ad hoc committee to discuss, consider and act upon the subjects listed above. (4) Each subject listed above includes an executive or closed session to the extent allowed by: (i) Section 551.071, Texas Government Code for attorney consultations to seek advice about pending or contemplated litigation or a settlement offer, or a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551, Texas Government Code; or (ii) Section 551.072, Texas Government Code for deliberating purchase, exchange, lease, or value of real property; or (iii) Section 551.074, Texas Government Code, to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee; or to hear a complaint or charge against an officer or employee. (5) IF YOU HAVE A DISABILITY REQUIRING ACCOMMODATIONS TO ASSIST YOUR PARTICIPATION IN THE MEETING, PLEASE CONTACT THE CITY SECRETARY AT 281-431-0606 BEFORE THE MEETING. THE MEETING PLACE MENTIONED ABOVE IS ACCESSIBLE BY WHEELCHAIRS.

Issued: October 4, 2019 Signed: Sally Cantu, City Secretary, phone 281-431-0606  
**Follow-Up Report:** I gave notice of this meeting in accordance with the Texas Open Meeting Act, in the form shown above. (Note: After signing this follow-up report, below, file this copy of the notice with the minutes of the meeting.)  
 Signed: \_\_\_\_\_, \_\_\_\_\_ Date/Time: \_\_\_\_\_  
 (signature) (printed name and title) (date and time meeting convened)